COUNCIL MEETING: August 6, 2025

CALL TO ORDER: 7:00 PM

MEMBERS PRESENT: Mayor Tim Eiler, Council Thomas Schufman, Randy Ebert, Terrill Anderson, Carolyn Brooks

MEMBERS ABSENT:

STAFF PRESENT: Administrator/Clerk/Treasurer Brenda Fisk

OTHERS PRESENT: Andy Harvala, Jason Zattler

COUNCIL MEETING IS VIDEO RECORDED

Motion to Approve Consent Agenda:

a) Approve 7/16/2025 City Council Minutes

b) Parks/Planning Commission/Economic Development Commission 07/29/2025 Draft Minutes: FYI

c) Cannabis Retail Businesses Public Hearing August 20, 2025 at 6:30 pm followed by sign violation ordinance Fee Schedule Amendment Public Hearing

d) Approve 09/06/2025 Spass-Tagen Event at Missile Park Requests:
   - Road Closure: Wildwood Avenue between County Road 92 and Tower Street beginning 9:00 a.m. 9/05/2025 with request for Public Works to provide barriers.
   - Portable Restrooms: 2 standard biffs and 1 handicap accessible biff for delivery on 9/05/2025.
   - Mosquito Control: schedule spray area on a date as close to event as possible.
   - Stop Signs: Public Works to provide temporary stop signs at the intersection of Wildwood and County Road 92.
   - Trash Bins: Public Works delivery of rolling trash/recycle containers on 9/05/2025 for use at Spass-Tagen.
   - Dumpster: Minimum of 10-yard dumpster for delivery on 9/05/2025.
   - Use of entire park grounds including basketball court, pavilion, and baseball field 9/06 and 9/07/2025 (St. Boni Saints have reserved baseball field for Spass-Tagen).

e) Approve Resolution 2025-26; a resolution approving a lawful gambling license for the St. Bonifacius Fire Relief Association for a raffle on September 6, 2025

f) Resolution 2025-17A; an amended resolution authorizing the completion of a feasibility study for the 2026 Street/Infrastructure Improvement Project: (amended to add alley and a driveway on an undeveloped street)

g) Approve Resolution 2025-27; a resolution approving a lawful gambling license premises permit application for the St. Bonifacius/Minnetrista Area Lions Club to conduct pull tabs(paper), electronic pull tabs and electronic linked bingo at 4124 Main Street: Crossbar.

h) Approve Utility Logic $12,315 quote for a Water Line Locator

i) Approve State of Mn DNR grant agreement amendment for Missile Park Project. Amended to reflect new fiscal year. End date extended by one year to June 2028.

j) MRX Water Meter Reader Drive-by System Update: FYI

k) Mohawk Jaycees of Westonka lawful gambling proceeds of $10,000 donation for Fire Department rescue equipment: FYI

l) Mohawk Jaycees of Westonka lawful gambling proceeds of $5,000 donation for Fire Department rescue equipment: FYI

m) Mohawk Jaycees of Westonka lawful gambling proceeds of $13,000 donation for Dave Wehle Jaycee Park playground equipment improvement: FYI

n) Police Activity Report July 2025: FYI

Mayor requested to remove item 'f', Anderson asked to remove items 'a' and 'g', Brooks requested to remove item ' e' and Schufman requested to remove item 'c'.

Motion made by Brooks and seconded by Schufman to approve consent agenda excluding items 'a', 'c', 'e', 'f' and 'g'. Aye 5/0

Consent Agenda removed items:

a) Approve 7/16/2025 City Council Minutes

Motion made by Anderson and seconded by Ebert to approve 7/16/2025 City Council Minutes.

Discussion:
Anderson stated that motion should have stated Missile Park under the Conduit Bond distribution.

Mayor called for vote: Aye 5/0.

c) Cannabis Retail Businesses Public Hearing August 20, 2025 at 6:30 pm followed by sign violation ordinance Fee Schedule Amendment Public Hearing

Motion made by Anderson and seconded by Brooks to approve the Cannabis Retail Businesses Public Hearing August 20.

Discussion:
Schufman did not see anything in relation to a sign violation ordinance fee suggestion. Mayor stated that this was correct; nothing has been submitted.

Regarding Fee Schedule for resolution Cannabis registrations; the fee listed for Cannabis Microbusinesses is zero. Schufman feels there should be a fee. Fisk stated that documents were provided for council to review for the next two weeks for the Public Hearing. Schufman will not be able to attend, but his comment regarding fees will be a point of discussion at the meeting.

Mayor will prepare motions regarding the fee schedule and submit them for the public hearing council packet.

Mayor called for vote: Aye 5/0.

e) Approve Resolution 2025-26; a resolution approving a lawful gambling license for the St. Bonifacius Fire Relief Association for a raffle on September 6, 2025

Motion made by Schufman and seconded by Ebert to approve Resolution 2025-26; a resolution approving a lawful gambling license for the St. Bonifacius Fire Relief Association for a raffle on September 6, 2025.

No discussion.

Mayor called for vote: Aye 4/0 1 abstain, Brooks.

f) Resolution 2025-17A; an amended resolution authorizing the completion of a feasibility study for the 2026 Street/Infrastructure Improvement Project: (amended to add an alley and a driveway on an undeveloped street)

Discussion:
Mayor Eiler wanted verification that only 1 alley is being added and questioned cost of feasibility study. Fisk confirmed it is one alley, and the cost is approximately $30,000.

No motion was made.

Mayor called for vote: Aye 4/1 Nay, Mayor Eiler

g) Approve Resolution 2025-27; a resolution approving a lawful gambling license premises permit application for the St. Bonifacius/Minnetrista Area Lions Club to conduct pull tabs (paper), electronic pull tabs and electronic linked bingo at 4124 Main Street, Crossbar.

Motion made by Schufman and seconded by Ebert to approve Resolution 2025-27; a resolution approving a lawful gambling license permit application for the St. Bonifacius/Minnetrista Area Lions Club to conduct pull tabs(paper), electronic pull tabs and electronic linked bingo at 4124 Main Street also known as Crossbar.

No discussion.

Mayor called for vote: Aye 3/0 2 abstain, Anderson and Brooks.

Persons to be Heard:

a) 7:05 pm Minnetrista Public Safety Department General Discussion

Public Safety representative was unavailable.

b) 7:10 pm Economic Development Report – Andy Harvala

Andy reported that there are limited brownfield properties in town and the best opportunity for development will be with under or not utilized lots.

- Commission has identified properties and is looking to council for what action to take.
- Discussions have included the possibility of applying for grants or using city money to purchase under-utilized lots in the downtown area for parking.
- Commission is waiting for the findings on the zoning for the old city hall before discussing the possibility of expanding the MU-BR zoning to the whole stretch of Kennedy Memorial Drive to the trail.
- A map has been developed that can be used in meetings to mark up lots.
- Waiting on review of industrial park for available areas and possible uses to consider for zoning changes.
- Commission questions on how to begin conversations with property owner or developers?

A combined items for the Economic Commission and the Planning Commission is on the retail cannabis discussion. The planning commission has made the recommendation to create an exemption to the buffer areas of where cannabis businesses can be located on Main Street from Kennedy Memorial Drive to Highway 7 and to allow two permits in town to allow for business competition and to choose the licensees using a lottery.

Mayor stated at this time commission to identify the possibilities on what places we can look at for zoning or development.

Business Items:

a) Resident Jason Zattler eastern portion of Glacier Road parking concern; tabled from 7/16/2025 meeting.

Council acknowledged in the packet Jason Zattler's letter regarding Glacier Road parking, which was presented at the July 16th meeting.

After much discussion it was decided that Brooks and the Mayor would speak with the owner's of Mackenthun's about a compromise so a No Parking area would not have to be designated.

Mayor will speak with Commissioner Kevin Anderson about the future plans for County Road 92.

Council requested staff to speak with City Planner Ben Wikstrom to request his opinion about the parking on Glacier Road.

b) Midco Subcontractor use of water violation:

Mayor Eiler reported that Midco violated agreement with city by breaking the rules and using water out of an unmetered hydrant and using their own hose to connect to hydrant without a backflow preventor, which could have contaminated city water system.

The city is holding a $500 deposit for the Right of Way permit which stated they could only connect to the metered hydrant at the Water Treatment Plant.

Motion made by Ebert and seconded by Schufman to keep the $500 deposit at the end of their work for their penalty.

Schufman motioned and Brooks seconded to amend motion and add motion to monitor Midco Right of Way with a fine tooth comb while they are continuing their work in the city to assure that this does not happen again.

Discussion:
Mayor Eiler asked who would do the work for the amendment. Anderson thought city should send bill right now and charge the $50 admin fee and for whatever water we think was used and to keep the $500.

Schufman stated that his motion was to let Midco continue their work.

Mayor called for a vote on Schufman's amendment to Ebert's motion. Nay 5/0

Discussion was to also bill the $50 admin fee to which council agreed (not part of the original motion and no amendment made).

Mayor called for a vote for motion as stated. Aye 5/0

Mayor Eiler reported that Midco also drilled a hole in a curb which also violated the agreement.

Motion made by Mayor Eiler and seconded by Ebert that Midco be required to replace at their cost and solely their cost the section of the curb that they destroyed by drilling into it without prior permission.

Council discussed adding to the motion the $50 admin fee and the $110 street opening fee.

Mayor called for a vote on the motion along with the additional fees. Aye 5/0

c) Secretary/Receptionist Tania Duke resignation notice effective 8/15/2025:

Motion made by Brooks and seconded by Schufman to approve the resignation from Tania Duke as a secretary/receptionist in good standing.

Discussion:
Tania left to accept a full-time position. Fisk requests that the Admin Committee meet in the week of August 11th to develop help wanted ad for this position.

d) Administrative Committee Selection:

Motion made by Mayor Eiler and seconded by Anderson to meet next Thursday, August 14th at 1:00pm to be held here to discuss Tania Duke and Brenda's replacements. Aye 5/0

Motion made by Mayor Eiler and seconded by Schufman to add Carolyn Brooks to the Admin Committee for the purposes of dealing with the Tania Duke resignation and Brenda's resignation, as well. Aye 5/0

e) Fred Keller notice of resignation from the Parks/Planning Commission: FYI

Unfinished/New Business:

a) Missile Park Shed by 3rd baseline:

Ebert reported that the Saints will be painting this shed. Since the Saints will be painting Council stated that they can also pick the color.

b) Field Usage Fees:

Ebert requested to change the payment terms.

Motion made by Mayor Eiler and seconded by Ebert to allow the fall league to play on Missile Park field for the dates as specified as long as there are no conflicts with other leagues or something we have already approved and that they can pay us within 24 hours after each game played with the addendum this does not constitute a "everyone can have that" without prior approval – we need policy change which will be looked at the next workshop. Aye 5/0

c) Side by Side for Public Works

To be discussed at the Budget Workshop. The ordinance allowing this vehicle to be driven in town will have to be reviewed.

d) Hot Water Pressure Washer for Public Works

Public Works directed to obtain quotes and will discuss at Budget Workshop.

e) Public Hearing – August 20

Schufman requests the hearing be recorded and to delay making ordinance changes to September 3rd.

Adjournment:

Motion made by Schufman and seconded by Brooks to adjourn the meeting. All aye 5/0
8:45 pm

ATTEST:

Brenda Fisk

Brenda Fisk, Adm/Clerk/Treasurer