COUNCIL MEETING: July 16, 2025

CALL TO ORDER: 7:00 PM

MEMBERS PRESENT: Mayor Tim Eiler, Council Thomas Schufman, Randy Ebert, Terrill Anderson, Carolyn Brooks

MEMBERS ABSENT:

STAFF PRESENT: Administrator/Clerk/Treasurer Brenda Fisk

OTHERS PRESENT: Jeremy Schulz, Greg Jernberg, Ann Johnson Stewart, Jason Zattler, Kirby Dorothy

Motion to Approve Consent Agenda:
Motion made by Anderson and seconded by Brooks to approve consent agenda.
Mayor requested word stripping be changed to striping in Zoning Request minutes.
Schufman requested item 'g' be removed from consent agenda.
Motion amended by Anderson and seconded by Brooks to approve consent agenda with removal of item 'g.' Aye 5/0

a) Approve July 2, 2025 Public Hearing Zoning Request Minutes
b) Approve July 2, 2025 City Council Meeting Minutes
c) Approve July 10, 2025 Council Consultant Staff Workshop Minutes
d) Approve Resolution 2025-24; a resolution approving a lawful gambling license for the Mound Masonic Lodge No. 320 for bingo on September 6, 2025
e) Approve June 2025 Financial Report
f) Approve 2nd Quarter 2025 Financial Report
g) Approve Resolution 2025-25 Payment of Bills
h) Approve Scheduling of 2026 Budget Workshop (8/27/2025 6:00 pm)
i) Approve Scheduling of the Council Meeting where the 2026 Final Tax Levy Truth in Taxation discussions will be held (12/03/2025)
j) Minnetrista Public Safety Crime Fighter July 2025 newsletter: FYI

Consent Agenda removed items:

g) Approve Resolution 2025-25 Payment of Bills

Schufman stated that with the loss of phone service that has been experienced he would like staff to investigate getting credit for service and at next workshop would like to discuss options for other telephone service.

Motion made by Schufman and seconded by Anderson to approve Resolution 2025-25 Payment of Bills. Aye 5/0

Persons to be Heard

a) Resident Jason Zattler eastern portion of Glacier Road parking concern:
Zattler read aloud his letter that had been submitted to council for the record and the emails he had with Eric Anderson and Wyatt Crosby adjacent property owners. Zattler requests that Glacier Road be "No Parking" on the north and south side of the road in the commercial district from County Rd 92 to the residential district.
Upon completion the Mayor tabled item and requested it go on the 8/6 agenda.
b) Senator Ann Johnson Stewart:
Stewart introduced herself as a civil engineer specializing in materials and road construction. She is very involved with the Highway 7 project and wants to address community concerns regarding the highway. She is also working with communities to address the concerns regarding e-bike safety concerns and is interested in helping with property taxes.
c) Kirby Dorothy, 3908 Marshland Court, request for approval of irrigation system repairs resulting from city work:

Kirby explained during drain tile installation on city property his sprinkler heads located in the city right of way, were damaged. He received an estimate for $2100 to repair his sprinkler lines. Council discussed that the sprinkler is located in the city easement and therefore will not approve the repairs on the irrigation system. Drain tile work was the result after contractor investigated the extreme drainage discovered the water as previously testing positive for chlorine was not a water line. Natural springs exist along a hill on the west side of Marshland Court. Contractors drain tile work plans are in city files.

Business Items:

a) 7/10/2025 Council/Consultant/Staff Quarterly Workshop:

1) Missile Park:
Motion made by Anderson and seconded by Brooks to direct Park Commission to gather information about park equipment for Missile Park. Aye 5/0

2) Minnetrista interconnects:
There are 4 areas where we interconnect water services with Minnetrista. The interconnect at Glacier Road has been installed and is already metered. We want to work with Minnetrista through a formal agreement to have 3 additional meters installed. Adm/Clk/Trs requested a formal agreement from Administrator of Minnetrista and has received it. This agreement will be placed in an upcoming meeting.

3) Cannabis:
To be discussed on August 6th meeting. Adm/Clk/Trs working with city attorney on an ordinance because city is interested in being registrant issuer for these licenses.

4) Sign Ordinance Violations:
To be discussed at the August 6th meeting.

5) Boniface Field Sunscreen:
Council agreed to discuss at the budget workshop.

6) Adm/Clk/Trs retirement:
Brenda Fisk gave verbal notice that she is planning to retire January or February 2026. The Administrative committee will be gathering information and discussing how they want to move forward in the hiring process.

b) Audience Member – Jeremy Schulz:
Mayor asked the audience member if they wanted to speak. Jeremy Schulz introduced himself as a resident of St. Bonifacius, who is interested in getting involved in the city. He was given information on the Parks/Planning/Economic Development Commission.

c) Fund allocation of conduit bond proceeds $84,312.50:
Adm/Clk/Trs recommended the Capital Outlay funds which can roll from one year to the next. Suggested dividing between Public Works Capital Outlay, Parks Capital Outlay and Missile Park.

Motion made by Anderson and seconded by Schufman to take Conduit Bonid payment funds proceeds and put it in 33.3% Parks Capital Outlay and Public Works Capital Outlay. Aye 5/0

(Correction: At the August 6th meeting Terrill Anderson informed that his motion as written should have included Missile Park – staff confirmed in the audio he did not state Missile Park although intended to from discussion. Missile Park Capital Outlay has been allocated 33.3%).

Mayor confirmed that funds could be moved at a later date.

d) Council/Staff Reports

1) Missile Park Ballfield Committee 07/16/2025 Meeting Updates
Meeting was canceled due to no agenda items.

e) Ordinance Amendment 2025-02A: An Ordinance Amendment rezoning certain property at 8655 Kennedy Memorial Drive from Single Family Residential (R-1) to Mixed Use Business Residential (MU-BR):

Motion made by Schufman and seconded by Ebert to approve Ordinance Amendment 2025-02A: An Ordinance Amendment rezoning certain property at 8655 Kennedy Memorial Drive from Single Family Residential (R-1) to Mixed Use Business Residential (MU-BR). Aye 5/0

Met Council requested amendment for original resolution.

Unfinished/New Business:

a) Park Tour

1. Boniface Field blacktop repair
   Motion made by Brooks to approve filling in blacktop along concrete where benches are so no longer a tripping hazard.

   Schufman amended the motion and Brooks seconded to request Public Works to gather quotes for filling in blacktop along concrete by October 31st. Aye 5/0
2. Boniface Field leaning light pole.
   Public Works has an electrician coming to look at the leaning light pole.
3. Boniface Field Concrete
   Motion made by Mayor Eiler and seconded by Schufman to have Public Works or city office personnel get a quote or several quotes for installing concrete slab to hold portable biff and storage box and garbage cans at Boniface Field and if possible, combine with blacktop quote. Aye 5/0
4. Memorial Park fence around wetland
   Council gave Public Works direction to clear the brush around the fence.
5. Memorial Park - remove the listed items from spreadsheet for privacy fence on community room patio and question about parking lot opening onto Bell Street.
6. Missile Park Pillars
   Direction given to Public Works to obtain quotes to repair.
7. Townsedge Field Batting Cage
   Direction given to Public Works to obtain quotes to secure the post.
8. Wilbur Thurk Memorial Park hard surface trail to play area
   Direction given to get asphalt quotes for installation of trail.

NOTE: Council, when obtaining quotes, agreed if it is cheaper, asphalt can be used under the biffs in place of concrete.

Adjournment:

Motion made by Brooks and seconded by Anderson to adjourn the meeting. Aye 5/0
9:00 pm

ATTEST:

Brenda Fisk, Adm/Clerk/Treasurer