COUNCIL MEETING: May 21, 2025

CALL TO ORDER: 7:00 PM

MEMBERS PRESENT: Acting Mayor Terrill Anderson, Council Thomas Schufman (arrived 7:20 pm), Randy Ebert, Carolyn Brooks

MEMBERS ABSENT: Mayor Tim Eiler

STAFF PRESENT: Administrator/Clerk/Treasurer Brenda Fisk, Police Chief Craig Squires

OTHERS PRESENT: Paul Falls

COUNCIL MEETING IS VIDEO RECORDED

Motion to Approve Consent Agenda:

Anderson requested item 'f' be removed from consent agenda.

Motion made by Anderson and seconded by Brooks to approve the consent agenda except for item 'f.' Aye 3/0 Schufman absent

a) Approve 05/07/2025 City Council Public Hearing – Consider proposal of Augustana Chapel View Homes, that the City issue revenue bonds in order to finance the costs of a new skilled nursing facility in the city of Hopkins Meeting Minutes
b) Approve 05/07/2025 City Council Minutes
c) Approve April 2025 Financial Report
d) Resolution 2025-19 Payment of Bills
e) Approve Liquor License Renewals:
    1) KC Liquors dba St. Boni Liquor
    2) MKK Bistro Inc. dba Molly's with patio endorsement
    3) AHA Incorporated dba Grumpy's on Main with patio endorsement
f) Approve Sign Permit Application – free standing sign– KC Liquors located at 8600 Highway 7
g) Approve Sign Permit Application – painted on wall – KC Liquors located at 8600 Highway 7
h) Various City Ordinance Reviews - Schedule Public Hearing 6/18/2025 6:45pm
    a. Ben Wikstrom Memo dated April 10, 2025 – architectural standards
    b. Ben Wikstrom Memo dated May 7, 2025 – architectural standards, park dedication fees
    c. Ordinance 157.100 Architectural Standards – with City Planner amendments for pole building and materials
    d. Ordinance 157.102 Accessory and Utility Buildings
    e. Ordinance 157.003 Definitions
    f. Park Dedication Fees 2023 and 2024
i) 2024 St. Bonifacius Fire Relief Assoc. Financial Statements and Required Supplementary Information and Executive Governance Summary as prepared by Abdo
j) Brownfields and Beyond Conference held 4/24 and 4/25/2025 Cordell and Taylor Reports: FYI
k) Missile Park – DNR Outdoor Recreation Grant Federal Program Notification update as pending: FYI
l) St. Bonifacius Historical Society May 2025 Newsletter: FYI
m) Council Ebert request for 2022 motion approving to reimburse Thurk Bros. for window damage caused by Saints ball team: FYI
n) Police Activity Report April 2025: FYI

Persons to be Heard:

a) City of Minnetrista Public Safety Department Paul Falls outgoing Police Chief and introduction of new chief Craig Squires:

    Chief Craig Squires congratulated former Chief Paul Falls on the plaque being present to him from St. Bonifacius.

Squires introduces himself as the new police chief. He has been with the department for 24 years starting as a patrolman and working his way up and is happy to be working with St. Bonifacius.

Acting Mayor Anderson presented outgoing Police Chief Paul Falls with a plaque for distinguished service as follows;

IN GRATITUDE AND SINCERE
APPRECIATION FOR YOUR
DEDICATED LEADERSHIP AND
DISTINGUISHED SERVICE AS
VOLUNTEER RESERVE OFFICER,
PATROL OFFICER, SERGEANT
LIEUTENANT
1987-2011
CHIEF OF POLICE
2011-2025
CITY OF ST. BONIFACIUS

Business Items:

a) Consent Agenda removed items:

f. Approve Sign Permit Application – free standing sign– KC Liquors located at 8600 Highway 7

Planning Commission minutes include a recommendation for approval. However, Fisk reported that when a sign is replaced or rebuilt it must come into compliance with current city code 155.05 D 5 Monument Signs Code requires a minimum 10' setback from street, application shows 4' from street. Maximum height allowed is 6', drawing shows 7'.

Motion made by Brooks and seconded by Anderson to not approve free-standing sign for KC Liquors until further action and they reapply. Aye 3/0

b) Parks/Planning Commission/Economic 05/13/2025 Draft Minutes – listed above as f, g, and h in consent agenda: Informational

c) Park Tour Hazard Items – tabled from 5-7-2025 to gather Public Works recommendations

Fisk reported that Public Works Department have ordered mulch, will have a contractor look at the leaning light at Boniface Field and recommends removal of the leaning slide in the required fall area.

Motion made by Brooks and seconded by Ebert to replace the slide at Missile Park based upon Public Works recommendation.

Fisk noted that the motion should be for the removal of the slide. Brooks revised motion to remove the slide. Aye 3/0

Further direction included the placement of diggers in the vacant slide area if agreed by public works. Diggers were removed from Memorial Park.

d) Ballfield Usage Policy and website application updates:

Draft policy places all current policies into one document and adds a resource on the city website to allow after office hours scheduling if approved by on call staff or Phil Kranz upon meeting the requirements including insurance and payment.

Motion made by Brooks and seconded by Anderson to approve the Ballfield Usage Policy and website application updates. Aye 3/0

e) Crack filling quote RE: 2023 Street Improvement Bond update

Fisk reported that the engineer reviewed the 2023 Warranty bond for the streets repaired in 2023. The bond does not cover cracks in the streets as a warranty item, therefore Fisk signed off on the quotes for crack filling and replay as approved on May 7th.

Schufman arrived at meeting.

f) 2-way communication (city video equipment zoom component) quote enabling public and qualified council members to attend council meetings remotely:

a. League of MN Cities memo regarding remote meeting options under MN Open Meeting Law and city attorney correspondence.

Fisk provided quote from Z Systems for $2,270.72 as a one-time payment under a state contract. System will allow Council Member, Professional Staff, Presenter or Audience to attend the meeting by zoom. City Attorney has agreed in the current situation that the system meets the open meeting law by allowing the Mayor to be heard and seen and he can hear each council member.

Council discussed that they would like system to be for unusual circumstances only and to encourage in person attendance.

Fisk stated that council could choose to use the Conduit Bond proceeds to cover the expense.

Motion made by Brooks and seconded by Anderson to approve the 2-way communication video equipment for $2,270.72 for zoom meetings. Aye 4/0 (see 6/4/2025 council minutes)

g) Resolution 2025-20; A Resolution ratifying prior actions related to and calling for a public hearing on approving the issuance of healthcare revenue bonds to finance a project by Augustana Chapel View Homes Inc and authorizing the publication of a notice of hearing therefor:

Fisk reported the resolution is to schedule a committee meeting. Publication of public hearing was supposed to be 14 days, and it was in the newspaper 13 days therefore a committee meeting needs to be held. Fisk and Acting Mayor will attend along with any council members who wish to attend.

Motion made by Schufman and seconded by Ebert to approve Resolution 2025-20; A Resolution ratifying prior actions related to and calling for a public hearing on approving the issuance of healthcare revenue bonds to finance a project by Augustana Chapel View Homes Inc and authorizing the publication of a notice of hearing. Aye 4/0

Fisk noted that the committee will be held June 5th at 2:00 pm in the city office.

5. Unfinished/New Business:

a). Memorial Park Update

Following a Gopher State locate the contractor discovered a gas line under one of the proposed footings. Contractor cannot move placement of footings due to the fall area requirements between pieces of equipment. Quote received from CenterPoint Energy for $3,150 to move the gas line.

Motion made by Anderson and seconded by Brooks to approve the quote from CenterPoint Energy. Aye 4/0

Fisk also noted that there is a lot of water in the playground area, perhaps drain tile should be installed. Council approved requesting Public Works recommendation and install drain tile if they agree.

Adjournment:

Motion made by Anderson and seconded by Brooks to adjourn the meeting. All aye 4/0
7:36 pm

ATTEST:

Brenda Fisk

Brenda Fisk, Adm/Clerk/Treasurer