COUNCIL MEETING: May 7, 2025

CALL TO ORDER: 7:00 PM

MEMBERS PRESENT: Acting Mayor Terrill Anderson, Council Thomas Schufman, Randy Ebert, Carolyn Brooks

MEMBERS ABSENT: Mayor Tim Eiler

STAFF PRESENT: Administrator/Clerk/Treasurer Brenda Fisk

OTHERS PRESENT: Jared Klahsen

COUNCIL MEETING IS VIDEO RECORDED

Motion to Approve Consent Agenda:
Schufman requested items d, e and l be removed from consent agenda.
Motion made by Brooks and seconded by Schufman to approve consent agenda with removal of items d, e, and l. All aye 4/0

a) Approve 04/16/2025 City Council Public Hearing – variance application 4268 Spruce Road Meeting Minutes
b) Approve 04/16/2025 City Council Minutes
c) Approve 1st Quarter 2025 Financial Report
d) Approve Bargen Inc. Asphalt Rubber Crack repair quote $17,975 – Adm/Clk/Trs financial memo
e) Approve Bargen Inc. Replay Procedure (clear sealcoat) quote $66,291 - Adm/Clk/Trs financial memo
f) 2024 Audit as prepared by Carlson SV CPA's & Advisors
g) Minnetrista Public Safety Crime Fighter May 2025 newsletter: FYI
h) MN Dept. of Health Sanitary Survey Report for Saint Bonifacius Public Water System: FYI
i) Public Safety Advisory Meeting Minutes December 3, 2024: FYI
j) Public Safety Advisory Meeting Minutes April 22, 2025: FYI
k) Missile Park April 16, 2025 Ballfield Committee Meeting Minutes: FYI
l) (WAFTA) Western Area Fire Training Assoc. Community Funding 2026 Grant through Congress request for funds to clean up WAFTA site in Watertown Township: FYI

Consent Agenda removed items:

d. Approve Bargen Inc. Asphalt Rubber Crack repair quote $17,975 – Adm/Clk/Trs financial memo
e. Approve Bargen Inc. Replay Procedure (clear sealcoat) quote $66,291 - Adm/Clk/Trs financial memo which revealed sufficient funds for both quotes.

   Schufman wanted it confirmed that the rubber crack filling was necessary. Public Works has stated that the crack filling is necessary before applying the Replay. Council consensus was to check with engineer on the 2023 Street Improvements project to verify that the crack filling work is needed and if a bond warranty covers it.

   Motion made by Schufman and seconded by Anderson to approve items d and e; Bargen crack repair for streets $17,975 and Replay quote for $66,291 with caveat that streets are shown to Engineer for final look over with the bond. All aye 4/0

l. (WAFTA) Western Area Fire Training Assoc. Community Funding 2026 Grant through Congress request for funds to clean up WAFTA site in Watertown Township: FYI

   Schufman wanted to know how this affects fund and tie with the area. Fisk reported that the step of applying for funds for clean up and possible contribution from the army is the furthest the process has come in years. City fund balance is $100,000.

   Motion made by Anderson and seconded by Ebert to approve item l of the consent agenda. All aye 4/0

Persons to be Heard:

a) Minnetrista Public Safety Department General Discussion
   Public Safety representative was unavailable.

b) Jared Klahsen – Opposed to St. Boni ballfield usage requirements for teams to provide insurance
Jared Klahsen introduced himself as the manager of the Saints ball team and various other teams. He feels the rental fee being charged for Missile Park baseball field at $100 is fair and is similar to rents charged at other fields. Klahsen also offered his opinion that requiring a team to provide insurance certificates before renting the field is cumbersome and prevents quick scheduling, therefore the city loses out on field rental income. He stated that any damages to cars or windows is responsibility of the owners, not the ball teams.

Fisk reported current city policy is after hours Phil Kranz, or the on-call Public Works can approve teams to play on the field if they have proven they have insurance and fee paid to city. During the week, this is responsibility of office staff. Council discussed adding another person to approving field scheduling.

Fisk requested direction at the next council meeting for a policy for who can approve schedule and receive payment. Currently Klahsen/Saints collecting Fall League and Tournament fees however not in city policy. After discussion it was decided that Field schedule could be placed on website, along with contact numbers and application form. No change to insurance requirement.

Council requested to find out how often Phil Kranz has been called after hours to approve game schedule.

Business Items:

a) Parks/Planning Commission 04/29/2025 Draft Minutes:

a. Park Tour
Park Tour will be discussed at the next workshop when Public Works is present. Council addressed the hazard items on the list.

- Boniface Field – tree overhanging field: Public Works can contact company and approve removal if under $1500
- Boniface – blacktop by benches, tripping hazard: Council requests recommendation from Public Works
- Boniface – light pole leaning on fence: Council requests recommendation from Public Works
- Boniface – trees along fence line: property owner of trees has been directed to remove trees from the fence line.
- Missile Park Slide – tilting and not required fall area: Council wants to look at it before making decision about removing
- Hiddenview slide – fall area at end of slide more than 11": Public Works to add mulch
- Shirley Logelin slide – fall area at end of slide more than 11": Public Works to add mulch
- Other: Council directing Public Works to get the older items (2022-2024) on the Park Tour list completed and removed from list. Council will review again and direct priority.

b. Boniface Field – Shed and Fence Company quote to replace fence $14,620
Council requests to reach out to Community Ed if they would be interested in improving this park. Ebert reported that Community Ed does have an interest in playing softball at this field, but the fence is not within regulations at this time.

Consensus of council not to approve Shed and Fence quote to replace fence due to expense and not city property, it is under a church lease.

b) Field Use Application:

a. Next Level Baseball MN (Missile Park Field) tabled from 4/2 although staff can approve:

Motion made by Anderson and seconded by Brooks to approve the application. All aye 4/0

c) Sale of 1997 Sterling L7501 Chassis with 1997 Vac-Con Model V390/1000THA reconditioned sewer cleaner. Minimum bid of $25,000. No bids received.

Motion made by Schufman and seconded by Brooks to approve the resubmitting ad originally $25,000 change starting minimum bid to $10,000 with Adm/Clk/Trs to choose closing date. All aye 4/0 (6/13/2025)

d) Scoreboard Adm/Clk/Trs update memo and pledge agreement amendment to include the 3'x5' 25' panel:

Fisk reported that Mediacom has paid for a 2½x5 and Grumpy's on Main has also paid for a 2½x5 which completes the top panel row of the sponsorships. Anderson suggested, and council agreed, combining the Lions and Jaycees on one 3x5 panel so there would be four available spaces for sponsors on the bottom panel.

Motion made by Brooks and seconded by Ebert to add 3x5 to pledge agreement with same price as 2½x5. All aye 4/0

Unfinished/New Business:

a) Clean-up Day May 3, 2025
Thanks to Council Carolyn Brooks for her help that day and stepping in for the Mayor.

b) Midco
Midco has been issued Right-of-Way permits to work on every street in town this summer. They will be providing fiber for high speed internet and cable.

c) Fire Partnership
The next meeting is May 20 at 3:30pm. The Mayor will not be able to attend and Schufman offered to attend in his place for the May meeting.

Adjournment:

Motion made by Brooks and seconded by Ebert to adjourn the meeting. All aye 4/0
8:32 pm

ATTEST:

Brenda Fisk

Brenda Fisk, Adm/Clerk/Treasurer