COUNCIL MEETING: March 5, 2025

CALL TO ORDER: 7:00 PM

MEMBERS PRESENT: Mayor Tim Eiler, Council Thomas Schufman, Randy Ebert, Terrill Anderson, Carolyn Brooks

MEMBERS ABSENT:

STAFF PRESENT: Administrator/Clerk/Treasurer Brenda Fisk

OTHERS PRESENT: Michael Sundet

COUNCIL MEETING IS VIDEO RECORDED

Call to Order

Motion to Approve Consent Agenda:

Mayor requested items 'c' & 'g' be moved to business items.
Motion made by Anderson and seconded by Ebert to approve consent agenda with the removal of items 'c' and 'g' to Business Items. All Aye 5/0

a) Approve City Council Meeting Minutes from February 19, 2025
b) Approve 2025 Agreement for yard waste delivery at The Mulch Store between Waste Management and the City of St. Bonifacius
c) Approval to apply for round two of MN Department of Health grant funds regarding lead service line inventory technical assistance
d) MN DNR Conservation Report – staff notes on report: FYI
e) Met Council Ongoing I&I Program Peak Hourly Discharge Goals – staff notes on report: FYI
f) Musco lighting warranty – staff notes: FYI
g) Proposed 2025 Hennepin County Housing and Redevelopment Authority Activities – St. Bonifacius decision not to opt out of activities
h) Police Activity Report January 2025: FYI
i) St. Bonifacius Historical Society February 2025 Newsletter: FYI
j) League of MN Cities Newly Elected Leaders Institute Mayor Eiler attendance notes: FYI
k) Hennepin County adult use cannabis update including County ordinance timeline: FYI

Persons to be Heard

a) Minnetrista Public Safety Department General Discussion
Public Safety representative was unavailable.

Business Items:

a) Parks/Planning Commission 02/25/2025 Draft Minutes:
   1) Site plan review 8650 State Highway 7, owner Michael Sundet – in a B-2 commercial business district:
      - Application dated 02/05/2025
      - Site/Architectural Plans dated 02/28/2025 - sheets Cover, Survey, A01, A11, A20, A21, A41, A42, A43, E11 showing garage area, office space and two retail areas in the front.
      - Landscape Plan dated 2/19/2025 sheets L1 and revised 2/26 showing sidewalk east of building and adding 7 additional trees southwest of building.
      - 02-25-2025 City Planner Report - considering building to be a non-conforming structure therefore not strict compliance to current architectural code therefore okay for council to consider Hardie board siding as like wood.
      - 02-20-2025 City Engineer Report concerns of required 30 ft wide driveway requirement difficult to delineate with 100% width currently surmountable curb. Planner and Engineer agreed best solution at this time is to approve with *"condition worded to ensure that if the parking lot is reconstructed or resurfaced, B618 curb will be required to delineate openings to the parking areas of no more than 30' in width."*
      - Park Planning Commission recommends approval including City Planner report recommendations and the city engineer report recommendations dated 2/25/2025.

Motion made by Schufman and seconded by Ebert to approve the site plan review for 8650 Hwy 7 in the B2 Commercial Business district application dated 2/5/2025 with revision of 2/26/2025 (conditions for curbing and parking lot). All aye 5/0

Discussion by council was that materials as listed in ordinance for construction were outdated and should be revised to include Hardie plank siding which is a fiber cement product and any other new materials.

2) Preliminary Plat application as submitted by Bjorn Berg, Kwik Trip, 8800 State Hwy 7 in a B-2 Commercial Business District:
   - Preliminary Plat Application dated 1/23/2025
   - Plat Plans including Cover Sheet, Preliminary Plat, Existing Conditions
     City Planner and City Engineer reports
   - 02-25-2025 City Planner Report recommending approval of the preliminary and final plats of "Kwik Trip 477" with the only condition (other than typical recording of plats and furnishing of the recorded plats to the City) being satisfactory resolution of any outstanding items as outlined in the Engineer's comment letter dated February 20, 2025.
   - 02-20-2025 City Engineer Report requires verification of zip code of applicant, Zoning on Application shall be "B-2 Highway Commercial/Business District, commented that storm ponds are not in any utility easement and recommends creating an agreement or easement for shared access on the southeast corner of the property, connecting to Mackenthun's parking lot. If there is an existing agreement it should be referenced in submittal documents.
   - Planning Commission recommends approval to council and meet the requirements and recommendations of the city planner letter dated 2/25/2025 and schedule a public hearing.

   Motion made by Brooks and seconded by Anderson to schedule a public hearing for the preliminary plat application at 8800 Hwy 7 on April 2, 2025 at 6:15pm. All aye 5/0

3) Economic Development Plan
   - Kerry Taylor and Hayden Cordell would like to attend the MN Department of Employment and Economic Development (DEED) conference focused on brownfield and redevelopment topics and projects. Conference is held April 24-25 for $225 per person and would like to request cost to be covered by the city.

   Motion made by Brooks and seconded by Schufman to approve the attendance of Kerry Taylor and Hayden Cordell at the MN Department of Employment and Economic Development (DEED) conference held April 24-25 for $225 per person.

   Schufman suggested that if this conference worthwhile it should be attended each year if available.

   Motion was amended by Brooks and seconded by Schufman to add that upon return from conference there be a writeup of some sort explaining what the conference was whether or not they felt it was a good thing to go to get information for the city. All aye 5/0

b) 01/25/2025 Workshop:

1) Public Works CIP bobcat brush cutter attachment work proposal and quote:
   Motion made by Anderson and seconded by Schufman to approve purchase of 72" brush cutter from 212 Equipment for $3,650. All aye 5/0

   Motion made by Anderson and seconded by Brooks to approve the purchase from Lano Equipment the door cap safety kit for $1,785.18. All aye 5/0

2) Advertising draft for selling Sewer Jetter:
   Consensus given on ad to change date to submit bids by April 30th and to have minimum bid of $25,000.

3) Sweeper quotes:
   Quote of $74,000 for a reconditioned sweeper was informational only. Currently city spends $5,000/year to have streets swept in the spring and fall.

Council felt purchasing sweeper at estimated cost of $74,000 was not feasible but would like to have Public Works input at the next workshop. Look at League of MN Cities to see if there is any used equipment available to purchase sweeper. Brooks suggested that any purchase would need to be confirmed that equipment is in good working order.

c) Seasonal Public Works Employes:

1) Parks seasonal employee Phil Kranz maximum of 200 hours @ $19.94 per hour:
Motion made by Ebert and seconded by Anderson to approve Phil Kranz for 200 hours at $19.94 per hour for summer help. All aye 5/0

2) Public Works part-time seasonal employee Jason Menzel 24 hours per week @ $19.94 per hour April 1st – November 1st:
Motion made by Anderson and seconded by Brooks to hire Jason Menzel as part-time seasonal employee 24 hours per week @ $19.94 per hour April 1st – November 1st. All aye 5/0

d) Discuss positions to lobby for at City Day on The Hill – Mayor Eiler and Tom Schufman attending 3-6-25 Mayor Eiler and Schufman are unable to meet with Andrew Myers and Ann Johnson Stewart at this event but have an appointment with Ann Johnson Stewart on March 19th in St. Boni and are scheduling an appointment with Andrew Myers.

Schufman commented that he wants to discuss the Highway 7 redesign being worked on in the next few years and the Economic Development growth.

e) Scoreboard Pledge Agreement amendment. 6/18/24 Scoreboard quote including advertisement details. Initial advertising panel is included in the quote cost – estimated value $3,000. When replacing, it would be the expense of the city or advertiser.

Anderson reported that the Jaycees have stated they will donate $30,000.

Discussed that 3-5 years pledge agreement may be more enticing to prospective donors for advertising.

Council directed to request scoreboard supplier to attend meeting so all questions can be answered and Fisk to obtain a 2025 quote, advertisement width of 25' versus the option of 20ft.

f) Conduit Bond update
Bond origination for Hopkins for providing of assisted living/nursing facility. To originate the bond St. Boni will receive 1/4% or approximately $95,000 with no liability to the city.

g) Consent Agenda removed items.

c. Approval to apply for round two of MN Department of Health grant funds regarding lead service line inventory technical assistance

Mayor Eiler asked if there was a cost, Fisk stated no cost, we are applying for more funds to go further with work on the inventory list. Bolton and Menk will be completing the work.

g. Proposed 2025 Hennepin County Housing and Redevelopment Authority Activities – St. Bonifacius decision not to opt out of activities

Mayor Eiler asked if there was a cost and there is not. If the city is not in agreement to have these services available to residents in town – it is requested that city not opt out of activities.

Motion made by Anderson and seconded by Ebert to approve items c and g. All aye 5/0

Unfinished/New Business:

Workshop

Schufman requested to add reviewing of accepted building materials to the next workshop agenda.

Adjournment:

Motion made by Anderson and seconded by Schufman to adjourn the meeting. All aye 5/0
7:55 pm

ATTEST:

Brenda Fisk

Brenda Fisk, Adm/Clerk/Treasurer